

Baker County LCAC Meeting Minutes

DATEN 9/4/18

*COMMUNITY CONNECTIONS
LOCATION*

MEETING CALLED BY	Alicia Hills
CALLED TO ORDER	12:09 P.M.
ADJOURNED	1:25 P.M.
NOTE TAKER	Aubreyanna Henshaw
ATTENDEES	Shari Selander, Haley Hueckman, Tamyra Keller, Alicia Hills, Mary Jo Carpenter, Aubrey Henshaw, Nancy Staten, Becca Colton, Tammy Bloom, Albert Rowley, Kristina Gueli, Amanda Grove, Jen Goodman, Jill Boyd, Maurizio Valerio, Todd Roseborough, Laurie Wittich, Rod Harwood

Old Business : Introductions, LCAC staff changes:

DISCUSSION	<p><u>Community Announcements:</u></p> <p>Challenge Day volunteers numbers are up if still interested you can contact Haley Hueckman.</p> <p>Amanda : LCAC and subcommittees are public forums and they are not set to private everything that is stated in the meetings and anyone appointed to the LCAC is required by the state to give full access to our meeting information.</p> <p>Mary Jo: Head Start transportation is getting started. Donation made to help Head Start kids and a program has been developed to help kids get their tickets for this transportation.</p> <p>Rides to Wellness: Materials for outreach have been developed and will be out. If you want flyers contact Mary Jo.</p> <p>Veteran’s rides also going.</p> <p>Community Connections will be holding public meetings for Public Transportation Expansion with outlying communities as well. If you’re interested in helping with this project contact Mary Jo. Mary Jo will be retiring October 31st and someone will be stepping into her place for these projects. Hoping to introduce new person at next meeting.</p> <p>Continued issue is lack of housing for aiding in family self-sufficiencies. Mary Jo wants to try and work with some private landlord programming again. Jen Goodman brought up coalition in Union County called Housing Matters and possibly bringing their ideas to Baker County could be done.</p> <p>Maurizio confirmed that he has also talked to others in Baker County to get</p>
-------------------	--

	<p>community practice training from Union County coalition.</p> <p>Maurizio: Also brought up bringing Mike Stensrud back for a more working lunch.</p> <p>Haley shared that BCSCC is hosting Mike at the next meeting at Hatch at 9 a.m. he will be bringing slides and hand-outs and we will be having discussion about a drop-box. We are the only county that doesn't have one. Aubrey will send out an invite for LCAC members to join this meeting.</p> <p><u>Approve Past Minutes August 7th 2018:</u></p> <p>Mary Jo motioned to approved Shari seconded the motion</p>
--	--

Old Business: Baker CAC Community Health Improvement Plan (CHIP) Review

DISCUSSION	<p>Priority Issue: Wellness promotion and prevention:</p> <ul style="list-style-type: none"> • Oral Health • Adolescent health • Colorectal cancer screening • Mental health stigma <p><u>2018-2019 LCAC Operations Budget Proposal & Approval</u></p> <ul style="list-style-type: none"> • Continuing meals and meeting space and meeting supplies • Transportation for CAC events • Engagement Activities/Recruitment additional \$1300 • Stipend for Coordinator increasing from previous amount • Tamyra motioned to approve • Mary Jo seconded • Amanda will submit it by the end of the month. <p><u>Operations Surplus Discussion</u></p> <ul style="list-style-type: none"> • \$13,000 (estimated in surplus right now) • Amanda recommends keeping a small cushion and not spending it all right away. • Group needs to determine the amount to spend down: • Tamyra has a project for seniors she's working on. She would like to send money back to the senior program she's working with to compensate for free materials. E2E materials that were in the
-------------------	--

proposal sent by Aubrey (table, pens, banner).

- Jill stated that banners were got for Wallowa County and swag is good to have.
- Amanda has a process for community partners to apply for surplus funds.
- Mary Jo asked if there's a way to identify a reserve fund and require a way to always have a reserve fund
- Left over is from 2016 due to in-kind supports and not utilizing all funds from certain projects.
- Mary Jo suggests creating a practice to keep a reserve fund for community partners or emergency/last minute needs.
- Jill stated that Health Fair might not be best for Community Benefit Dollars but having funding in operations can go towards this event.
- Amanda and Jill shared that having less than \$5000 might be the safest to have reserved.
- Alicia stated concern about money going out late from OHSU and that getting funds for things planned early is hard to coordinate and is concerned that \$8000 in reserve is not going to be enough and suggested \$10000.
- Jill and Amanda are advocating for an expedited payment process so that this does not come up. Suggested planning for 2019 not having big events at the beginning of the distribution cycle (March to March) until this is resolved.
- Operations funds cycle is August to August.
- Tamyra asked about consumer costs at the Health Department and if there's anything that money could go towards there.
- Nancy stated that there's no turning away for anyone that may not be able to cover the costs and that payment plans are set-up for each situation and that they already have funds in place to help with those costs.
- Todd confirmed that 1 more year of \$10000 hold might be best.
- Tamyra seconded this motion to hold \$10000.
- Leaving \$3000 and change (Amanda will get the exact number that Community Partners to apply for to use).
- Projects working towards the incentive measures will be the ones that are prioritized in the application process.
- Shari stated concern about not getting money in the future due to not using it now.
- Amanda stated as long as there's discussion about the surplus in the minutes it shouldn't keep it from coming from OHSU as this funding pool is from GOBHI.
- Aubrey suggested keeping the \$10000 for 1 more year and re-evaluate if there's push back.
- The group will revisit the surplus uses in 6 months.
- Amanda will evaluate how the proposal form works for surplus funds and we might incorporate a similar idea for the 2019 application.
- Applications need to be submitted prior to next month's meeting in order for the group to vote on project proposals.

2019 Application

- Using a similar funding application form might be used for these if

	<p>form for surplus funds goes well as a process.</p> <p><u>CBIR Funds 2018 Update</u></p> <ul style="list-style-type: none"> • Interim report has been approved. • Should be receiving another payment roughly \$20000 • Next payment will be used to reimburse health department for being fiscal agent, dental screening support from adolescent wellness event, \$3000 held for E2E catalog and resource development, Wraparound will get \$500, affordable housing program through Community Connections and New Directions, \$1100 for NYE Party. • \$9000 left over from estimated dollars for Health Fair and we can decide what projects we could use this for. • Next Interim report due in November and Amanda has created a form for this to help with reporting. <p><u>Incentive Measure Update</u></p> <ul style="list-style-type: none"> • July incentive measure reports are in. They will be redistributed through email. • Jill suggested we look at yearly comparisons of incentive measures to help us decide where we need to prioritize surplus funds to reach our measures.
<p>New Business: LCAC Community Benefit Initiative Reinvestments – Community Wellness Promotion/Reducing Tobacco Use</p>	
<p>DISCUSSION</p>	<p><u>Project Purpose:</u> Engage every member of the Local Community Advisory Council, EOCCO, the medical community, elected officials and community partners to develop partnerships, policies and interventions around tobacco use in Baker County. Research and assess current cessation supports and best practices available for OHP members and develop supports to address any gaps.</p> <p><u>E2E Update:</u> See attached notes and funding proposal.</p>

--	--

Additional Discussion Topics:

DISCUSSION	<ul style="list-style-type: none">• A couple of people not getting emails. Aubrey re-did the email list this morning and will do another check. <p>Mary Jo:</p> <ul style="list-style-type: none">• EOHLA contacted Community Connections about mental health first aid for older adults. Mary Jo wanted to see if any Community Partners are interested in this training and she would be willing to host. If you are interested in being a part of having yourself or staff at this training contact Mary Jo and she will continue working with the person that reached out to her.• Rod added that this has been going on in other counties and the intent for it is for anyone in contact with older adults to help build awareness about what supports older adults might need for mental health. Several community areas have been involved in this faith-based, care centers, family members of adult members.• Mary Jo will send Aubrey the flyer and Aubrey will distribute that as well.• It is 8 hours of training total.• Alicia suggested DHS being a partner• Mary Jo will send it to the new APD director.• Laurie suggested the other senior homes.• Rod is going to be presenting at the Care Giver Support Group.• The county adult foster homes would be good to reach out.• Jill suggested getting ahold of EOHLA representative (Michelle Dix)
-------------------	--

	<p>to see if she has any more information about potential requirements.</p> <ul style="list-style-type: none"> • Group suggested that Mary Jo continue the conversation with the coordinator of the training to get ideas of when it would be good to bring to Baker County. • Alicia also suggested reaching out to outlying towns. • Jill pointed out that this does fall within our incentive measures. • Shari confirms the need to have support for this community and their mental health and what we are doing with Dementia diagnosis. Laurie mentioned a presentation that ties in the physical and mental components that came to Baker. Rod mentioned that he can also provide some supportive trainings for Positive Approaches to Care with the older community. Laurie agreed it would be nice to combine the medical and mental health services on meeting this need.
--	--

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
• Re-checking Email List	Aubrey	
• Resend Surplus Application	Aubrey/Amanda	
• Email Incentive Measure	Amanda	
• Email EOHLA Flyer to Aubrey	Mary Jo	

Next meeting scheduled for October 2, 2018 (1st Tues. monthly)